



Valleyside
Barn

VALLEYSIDE BARN TERMS & CONDITIONS

THE CONTRACT

1. Your contract is with Valleyside Barn, Cleave Barton, Bickleigh, Tiverton, EX16 8RG. Payment of the deposit is acceptance of these terms and conditions.
2. In these terms, "venue" means the venue at Valleyside Barn where your wedding is agreed to be held, "wedding" also means (where applicable) a civil partnership.

BOOKING AND PAYMENT TERMS

3. An initial non-refundable deposit of 30% will be required once your wedding date and approximate guest numbers have been agreed. Once this payment is made Valleyside Barn will then confirm your booking and the balance of your account will be due three months prior to the wedding, plus a £500 refundable damages deposit.
4. We appreciate that on occasions someone else (such as a parent) may wish to make payments due to us on your behalf. We are happy to accept such payments, but please note that unless we agree otherwise with you in writing you are legally responsible for any payments due to us.
5. Any significant breakages or damage to the barn, bar, courtyard, gallery, gardens and associated facilities will be deducted from the damages deposit. Any damage occurring which exceeds £500 will be invoiced to you separately after the wedding.

Cancellation by You

6. If you want to cancel a confirmed booking, you must do so in writing and the provisions in the next paragraph shall apply.

6.1 Please note that if the cancellation is more than 365 days before your wedding date the initial non-refundable deposit of 30% will be refunded. However, if the cancellation is less than 365 days before the wedding date the 30% deposit will be retained as a cancellation fee unless the date is re-booked by another couple, in which case you will receive a full refund.

6.2 If you are required to reschedule your wedding date due to circumstances beyond your control we will accommodate such request but will be dependent upon availability, and will be subject to any increase in hire cost for the new date.

Cancellation by Valleyside Barn

6.3 We would only cancel your booking if the venue was unavailable for reasons beyond our reasonable control; for example, flooding, fire, damage to the property (this list is not intended to be finite). In such instances, we would attempt to offer you an alternative venue, however if this is not possible, or if you are unhappy with the alternative offered, we would offer you a full refund of monies you have paid towards your wedding. We would not be held responsible for any additional costs incurred by yourselves, or for any consequential losses.

VENUE DETAILS AND REQUIREMENTS

7. Valleyside Barn seats 90 guests in the courtyard for a ceremony (not including the bride and bridegroom) and up to 150 guests on the Barn Terrace (for ceremony) and in the Main Barn (ceremony and wedding breakfast). Up to 200 guests are permitted for the evening reception. This complies with health and safety laws. No more guests are permitted to enter Valleyside Barn.
8. If a wedding ceremony is being held on the premises, then no food or drink may be served during the hour before, or during, the ceremony. This is a requirement of law.
9. Valleyside Barn provides rectangular wooden tables and school style chairs for up to 120 guests. For weddings exceeding 120 day guests additional fees will be incurred for the hire of additional chairs and tables and will be organised by Valleyside Barn and invoiced with the balance payment. Should the clients prefer round tables and different style chairs the hire of these is the responsibility of the clients.
10. All service providers must be approved by Valleyside Barn prior to booking. This includes marquee firms, caterers, bands/DJs etc.. Firms that are not known to the venue can be approved by Valleyside Barn at their discretion and may be asked to meet the venues owners before they are accepted as service providers and all equipment must be covered by current health and safety guidelines such as PAT test certificates. Service providers must supply in advance electronically proof of public liability insurance and relevant hygiene certificates (caterers). We reserve the right not to allow into the venue any third-party suppliers who do not meet our requirements intended to ensure the safety of the venue and the welfare of its staff and guests.
11. Biodegradable confetti is allowed on the hard-standing surface directly outside the barn. Confetti cannons are not permitted inside the barn.
12. Candles are allowed but they need to be contained within a jar or holder i.e. a tea light, floating, pillar. Taper candles are not permitted.
13. Access to Valleyside Barn if used for the ceremony and or reception is allowed one day before the wedding.
14. Pins are not allowed on the walls or beams; ties or white tac are permitted for affixing decorations.
15. Clients must remove all rubbish by midday on the day after hire. If the venue has to clear decorations or dispose of any rubbish after any clients, a cleaning charge will be deducted from the deposit.
16. Well-behaved dogs are permitted on-site with prior agreement. Sheep graze the lower paddock April – October so please bear this in mind if dogs will be present.
17. You agree that we may use images taken at our venue of your wedding day for promotional purposes via our social media, website and print marketing unless requested otherwise.

CATERERS

18. Caterers (including food trucks) should conduct a site visit in advance of the wedding to check access and on-site facilities.
19. Caterers are required to provide heating equipment i.e. ovens, hot cupboards etc.. Refrigeration – some is available but they should check in advance how much is required. They will also need to supply any table linen, crockery, cutlery, condiments.
20. Food trucks have access to a 13 amp electrical supply but must be able to cater without the need of a petrol or diesel generator. They are not permitted to have their engine running during service. This applies to any refrigerated trucks supplied by caterers.
21. Wedding cake – your caterer is responsible for the portioning of your wedding cake and supply of any napkins or trays for serving.
22. Caterers are not permitted to use ice contained within the kitchen freezers.
23. Caterers cannot pour oil or fat down the sink or drains.

24. Caterers are required to remove all rubbish prior to departure and leave the kitchen in the state they found it.

ALCOHOL

25. Bar Hire is included in the hire of the Venue, we do not permit you to provide your own bar or bring any alcohol onsite which has not been purchased from us. Bar hire includes all glassware, wine coolers and staff.

26. A drinks package will be agreed with you in advance of the wedding and payment will be due one month prior to the wedding.

27. You are permitted to bring your own still wine, sparkling wine or champagne for the wedding breakfast at a maximum of half a bottle of wine per person and one glass of sparkling per person. The corkage fee is £5 per bottle of wine and £10 per bottle of sparkling or champagne. Any unopened bottles will be stored and can be taken away after the wedding. We do not refund corkage on any unopened bottles.

28. We operate a strict challenge 25 policy please ensure all guests bring ID. No alcohol can be consumed by any person under 18.

29. We reserve the right to refuse the sale of alcohol to anyone we deem to be acting in a way that endangers themselves or others.

30. The license for alcohol is until 23.00hrs.

MUSIC & ENTERTAINMENT

31. Amplified music is permitted in the courtyard until 21.00hrs. Music is permitted in Valleyside Barn until 23.00hrs. The venue is subject to a noise limit of 45dB at our boundary. Should any band or DJ exceed this limit they will be required to reduce the volume.

32. Guests should vacate the barn and grounds by 23.30hrs and we kindly ask your guests to keep noise levels at a respectable level when leaving so as to not disturb local residents. Taxis should be booked to pick guests up by this time.

33. Fireworks are not permitted anywhere on the grounds. Nor are the lighting of fires, including the use of Chinese Lanterns.

34. Garden games are permitted with prior permission.

35. Bouncy castles are permitted with prior permission but the company's public liability insurance must be supplied in advance.

ACCOMMODATION

36. Use of the honeymoon suite is included for the night before and night of wedding. A separate inflatable mattress and bedding can be provided the night before the wedding for a bridesmaid/groomsman.

37. A continental breakfast is included and selection will be required in advance as well as indicating any specific dietary requirements or allergens.

38. The hire of the glamping tents is subject to the T&Cs of Valleyside Escapes. Wedding guests departing on a Sunday are permitted to a late check-out at midday.

39. One campervan may be parked overnight at the end of the overflow car park. There is no fee to park unless the occupants would like to use the shower room when there is a £30 supplement which should be paid via cash or card in advance. There is no electrical hook-up available, nor disposal facilities.

40. Up to three tents can pitch either in the paddock at the back of the barn or in the adjacent field (approximately 200m away). It is £40 per night for a two-person tent and they can use the toilet facilities and shower next to the main barn. Payment in advance is required a minimum one month before the wedding date. Strictly no fires or barbecues are permitted.

HEALTH, SAFETY & ANTI-SOCIAL BEHAVIOUR

41. Valleyside Barn has a zero tolerance policy regarding illegal activities, vandalism and rude and abusive behaviour towards the owner or any of their staff. Illegal activities will be reported to the police. Rude and abusive guests will be asked to leave the venue and grounds with immediate effect.

42. Valleyside Barn is a beautiful private venue. We ask that all clients' guests behave and treat with respect the barn and grounds.

43. The pond is not to be used for paddling or swimming.

44. Smoking is NOT permitted inside any parts of the venue, this includes vapes. Please use designated smoking areas and dispose of all smoking materials in the ash trays provided.

45. All children are regarded as the responsibility of the clients and the children's parents. All children must remain within the entertainment area and be supervised at all times. Please be aware that there is open water at the venue. For the safety of children, and the privacy of the owners, please ensure that children are not left unsupervised in the Valleyside Barn grounds

We reserve the right to amend and update these terms and conditions as and when required if this is necessary to comply with safety requirements or other changes in law or relevant codes of practice, price increases due to changes in government policies or utilities or to make other minor changes that we reasonably believe will not be to the detriment of your overall experience.

We will notify you of any significant changes after you're booking.

Up to date terms & conditions can be found on our website www.valleysidebarn.co.uk

Last updated February 2023